

Franklin Upper SBPT Meeting Wise Agenda Template

<p>Meeting Agenda: 1 Date: 12/07/21 Start Time: 2:40 p.m. End Time: 4:00 p.m. Location: Zoom</p>	<p>Norms:</p> <ol style="list-style-type: none"> 1. Take an inquiry stance 2. Assume positive intentions 3. Ground statements in evidence 4. Stick to protocol and ensure all voices are heard 5. Be here now 6. Start and end on time
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<p>Attendees: Facilitator: Lawrence Technology: Rotoli Timekeeper: Cameron Note-taker: Obi and Mundorff</p> <p>Attendance: A. Rotoli, T. Lawrence, J. Merritt-Johnson, R. Smith, C. Mundorff, B. Villane, H. Krug, M. Vargas-Perez, D. Groff, G. Cameron, A. Bestram, M. Ortiz, K. Reed-Mullen, S. Vane, K. Iannopollo, S. Soprano, J. Gilbert, V. Crans</p> <p>Student(s):</p>
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Celebrations: Ms. Groff was on Channel 10 news!!

To prepare for this meeting, please:

- Read this agenda prior to meeting
- Submit agenda items by the Friday before the scheduled meeting

Schedule:

Time:	Minutes:	Activity:
2:40-2:42	2 min	<p>SBPT Structure</p> <ul style="list-style-type: none"> ● Franklin Upper School SBPT Ground Rules ●
2:42-2:47	5 min	<p>Professional Development Approvals</p> <ul style="list-style-type: none"> ● Approved PD Requests Subcommittee is a meeting between SBPT meetings to approve PD requests. A folder has been created so that all members have access. ● No new PD Requests to approve.
2:48-2:58	10 min.	<p>Topic 1: SCEP</p> <ul style="list-style-type: none"> ● Updates: No major updates. As we begin Department Meetings discussions will develop regarding specific areas of the SCEP.
2:58-3:03	5 min	<p>Topic 2: School Based PTC</p> <ul style="list-style-type: none"> ● Wednesday, January 19, 2022 (right before the end of Quarter 2)

		<ul style="list-style-type: none"> ● Wednesday, May 4, 2021 (half-way through Quarter 4) ● Format: Virtual - each grade level counselor has one Zoom meeting. All teachers for that grade level log into that Zoom for PTC. Parents are given that one Zoom link. This allows parents to log into one Zoom link and meet with all their students' teachers at once. Teachers who don't have that student can stay muted with their cameras off. Parents can be kept in the Zoom waiting room and be let in one at a time. Teachers can also hop between the 4 different grade level Zooms if need be. For example, Mr. Lopez would run the 9th Grade PTC Zoom. All 9th grade teachers would log into that Zoom. All 9th grade parents would be given that Zoom link. Mr. Lopez would let parents in one at a time to meet with teachers. Parent A comes in, all teachers of that parent's student unmute and turn their cameras on and can speak collaboratively with the parent. When they are done, Mr. Lopez lets the next parent in. ● Plan by cohorts, not grade level and invite struggling student families ● A subcommittee will be developed including: Groff, Rotoli, Gilbert and Bestram ● The dates of 1/19/22 and 5/4/22 were approved. The subcommittee will develop the plan.
3:03-3:13 pm	10 -12 min	<p>Topic 3: MTSS Plan</p> <ul style="list-style-type: none"> ● Has the plan been approved? ● When will the plan be presented to SBPT? ● The plan has not been approved, but a PD for Franklin teachers is scheduled for 12/13 and 12/20. ● Roll out for this school year will only be for the English department.
3:14-3:19	5 min	<p>Topic 4: Clubs:</p> <p><u>Clubs 2021-2022</u></p> <ul style="list-style-type: none"> ● Any new clubs for approval? ● None
	10 min	<p>Topic 5: PD Half-Days</p> <ul style="list-style-type: none"> ● SBPT needs to develop and implement the PD for our half days 12/10, 3/4, 4/11, and 5/11. Will this be the full SBPT? Should we develop a smaller Sub-Committee? ● Have we given directions to staff or guidance on what to do with students? Previously we discussed the following: We can do an SEL day on half days for the rest of the year, unless a mandate comes out from the Superintendent. <p>Attendance is usually low; it will be easy. It will be developed by the Culture and Climate School Committee. Examples could be - hair cuts,</p>

		<p>pamper room, movies, board games, meditation, yoga, etc... SMITH Approves this idea.</p> <ul style="list-style-type: none"> ● We need to come up with a plan B for Half days for Staff. ● 12/10 half day schedule is set and has been rolled over from November when we needed to postpone it. ● Subcommittee to plan student activities: Cameron, Reed (ask subcommittee of climate and culture committee to work collaboratively)
	10 min	<p>Topic 7: Parent Report</p> <p>I. <u>Padres Comprometidos/Engaged Parents</u></p> <ul style="list-style-type: none"> · Free 9 week parent training kicked off on Monday, 11/29 · Currently have 10 parents registered · Second, parent training took place on 12/5/21 · Topic: <i>Understanding your Adolescent</i> · Presenter(s): Brandi Smith · Next session, Monday, December 13th · Dates: 11/29/2021 -2/15/2022; via Zoom <p>II. <u>PTO</u></p> <ul style="list-style-type: none"> · Met Tuesday, November 10th · Reviewed Title I Plan and discussed possible parent workshops/activities · Next meeting, Tuesday, December 14th; via zoom <ul style="list-style-type: none"> o Pinpoint activities; brainstorm; implementation steps <p>III. <u>Clothing Closet</u></p> <ul style="list-style-type: none"> · In need of Winter gear: boots, coats, gloves · Can bring to me, 249C
	2 min	<p>Topic 8: Dates for future meetings.</p>

		<ul style="list-style-type: none"> ● First Tuesday of the month at 2:40 pm.
	2 min	<p>Agenda Items for Next Meeting:</p> <ul style="list-style-type: none"> ●
	5 minutes	<p>APPROVE MINUTES:</p> <p>Date:12/7/2021</p> <p>Signatures:</p> <p><i>Donna Groff-McNulty</i></p> <p><i>Gayle Cameron</i></p> <p><i>Rick Smith</i></p> <p><i>Jerome Merritt-Johnson</i></p> <p><i>Vanessa Crans</i></p> <p><i>Steve Soprano</i></p> <p><i>Katrina Reed-Mullen</i></p> <p><i>Anthony Rotoli</i></p> <p><i>Marta I. Vargas-Perez</i></p> <p><i>Minerva Ortiz</i></p> <p><i>Jeanette Gilbert</i></p> <p><i>Andrew Bestram</i></p> <p><i>Breanna Villane</i></p> <p><i>Corrine Mundorff</i></p> <p><i>Kristen Iannopollo</i></p> <p><i>Teresa Lawrence</i></p> <p><i>Sarah Vane</i></p> <p>Agenda Development: Groff and Obi</p> <p>Roles:</p> <p>Facilitator: Cameron</p> <p>Technology: Mundorff</p> <p>Timekeeper: Reed</p> <p>Note-taker: Gilbert</p>