

**Rochester Joint Schools Construction Board**  
**Monthly Meeting Minutes July 11, 2022**  
**4:00 PM**

**Present – RJSCB Organizational Meeting Called to Order by the Board Chair at 4:09 PM**

The meeting was attended by Board Chair Thomas Richards, Vice Chair Michael Schmidt (virtually), Treasurer Kim Jones (virtually), Richard Perrin (virtually), Vernon Connors (virtually), Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman, General Counsel Greg McDonald, Ed Hourihan (virtually), Brian Sanvidge, and Superintendent Dr. Lesli Myers-Small (virtually). Board Members Jesse Dudley, Genelle Morris, and General Counsel Melissa Mahler were not in attendance.

**Approval of Minutes**

Monthly Meeting held on June 13, 2022

Motion by Board Member:

Second by Board Member:

Approved:

**Action Items**

**Resolution 2022-23:02**

**Pay Requisition Summaries Acceptance (June 2022)**

**Moved by Board Member: Kim Jones**

**Second by Board Member: Michael Schmidt**

**Adopted: 5-0**

**Resolution 2021-22:102**

**Acceptance of Annual Report FY 2021-22**

**Moved by Board Member: Kim Jones**

**Second by Board Member: Richard Perrin**

**Adopted: 5-0**

**Resolution 2022-23:03**

**REDCO Release of RJSCB Contribution**

**Moved by Board Member: Kim Jones**

**Second by Board Member: Michael Schmidt**

**Adopted: 5-0**

**Resolution 2022-23:04**

**REDCO Release of Savin Contribution**

**Moved by Board Member: Michael Schmidt**

**Second by Board Member: Richard Perrin**

**Adopted: 5-0**

**Resolution 2022-23:05**

**Transfer of Bond Restricted Balance to Rochester City School District**

**Moved by Board Member: Kim Jones**

**Second by Board Member: Michael Schmidt**

**Adopted: 5-0**

**Resolution 2022-23:06**

**Authorization to Resolve HYE Claim**

**Moved by Board Member: Michael Schmidt**

**Second by Board Member: Kim Jones**

**Adopted: 5-0**

**Resolution 2022-23:07**

**Approval of Watts Strategic Plan Proposal**

**Board Member: Michael Schmidt**

**Second by Board Member: Richard Perrin**

**Adopted: 5-0**

**Resolution 2022-23:08**

**Authorization to Enter Into Contracts With RJSCB Consultants**

**Board Member: Kim Jones**

**Second by Board Member: Michael Schmidt**

**Adopted: 5-0**

**MEETING NOTES:**

**Phase 2 Budget Report**

Pépin Accilien and Christopher Clarke reviewed the report with the Committee. All pending change order items brought to the Committee were included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$165,360,394.88**. Expenditures (hard and soft costs) for the second group of projects in Phase 2b total **\$140,914,366.71**. Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$114,275,744.24**. Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,586,046.60**. Total amounts paid to date for all Phase 2 projects total **\$445,136,552.43** of the \$435,000,000 borrowing limit and the approximately \$16,388,719 of supplemental and residual funds for additional projects requested by the RJSCB on behalf of the RCSD and the City (i.e., SSBA, CSG, NYSERDA Rebate, RG&E Rebate).

**Communications**

**The Compliance Report from Anchin was not included in the Members packets but was reviewed by Brian Sanvidge at the meeting.**

**Phase 2:**

- 99.17% submissions for the May 2022 reporting period.
- 97.07% of all data requested has been received and approved (January 2016 – May 2022).
- Overall Workforce (EEO) Participation: Minority @ 26.94% (goal is 22%) and Women @ 6.43% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.24% (goal is 22%) and Women @ 10.13% (goal is 8%).
- Overall Business Participation: Minority @ 19.07% (goal is 17%), Women @ 11.80% (goal is 10%), Small @ 2.52% (goal is 3%) and Disadvantaged @ 2.61% (goal is 3%).
- Rochester Residents: 0 of the 10 workers for the May 2022 reporting period (or 0%).

**Meeting Notes**

- Superintendent Dr. Lesli Myers-Small stated that she will send an email designating the replacement for RJSCB Member Dr. Genelle Morris.
- Pépin Accilien reviewed the remaining Phase II Balance Fund Report that shows the balance in the RJSCB Cash Capital account as reflected on the Budget Cost Report, all funds that are currently committed and any money that is budgeted that aligns with the remaining balance available.
- Vernon Connors stated that he will be sharing the Phase II Balance Fund Report with the State Monitor and asked clarifying questions to make sure he has the correct and most up to date information that was presented by Pépin Accilien. The report he originally received was dated 6/27/22 and he will review the Budget Cost Report dated 7/8/22 to prepare for his discussion with the State Monitor.
- Vice Chair Michael Schmidt indicated that the RCSD was committed to completing the site work at Schools 4 and 54. He requested a report with a description of what the District Facilities Department needs to do to complete the site work at both campuses as they were originally designed be prepared and submitted. Vice Chair Schmidt stated that the District will figure out a plan for the transportation of topsoil as related to this project.
- Vice Chair Michael Schmidt asked if there were any punch list items remaining at any projects. Pépin will send a report to the Vice Chair containing any open items that are remaining on any of the school projects.

**Report: Amendments Authorized by Chair**

Chairman Thomas Richards stated that the amount authorized by the Chair for the month of July was for 4 Amendments totaling **(\$144,088.63)** included in the Board Packet, and outlined below:

<b>Amendments Authorized by Chair for July 2022 Meeting</b>					
<b>Project</b>	<b>Firm</b>	<b>Amendment No.</b>	<b>Product/Service</b>	<b>Amount</b>	<b>Signature</b>
RJSCB	Anchin	6	Zero dollar Amendment to extend time to June 30th	<b>\$0.00</b>	Thomas Richards
RJSCB	Lawley Services	1	Deduct Amendment	<b>(\$72,250.00)</b>	Thomas Richards
Phase 2c/d of the RSMP	Lu Engineers	2	Deduct Amendment	<b>(\$46,443.31)</b>	Thomas Richards
Cooper 10	SEI Design Group	4	Deduct Amendment	<b>(\$25,395.32)</b>	Thomas Richards
<b>TOTAL</b>		<b>4</b>		<b>(\$144,088.63)</b>	

There was no Executive Session held this meeting.

**Adjourned at:** 5:08pm

Moved by:

Seconded:

Approved: