

Resolution 2017-18: 166

Additional FF&E Purchase Orders – School 12 Phase 1 (FES, FM Office & Hertz Furniture)

By Board Member Benincasa

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven-voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer, prepared request for bids packages for Furniture, Fixtures, and Equipment (“FF&E”) for the projects in Phase 1; and

WHEREAS, the RJSCB’s Executive Director received bids on October 1, 2015, per the deadline stipulated in the request for bids, and those bids were subsequently publicly opened and read aloud at the location stated in the request for bids; and

WHEREAS, the RJSCB at its regular meeting approved the selection of Facilities Equipment & Services Inc. (“FES”), FM Office Products (“FM Office”) and Hertz Furniture (“Hertz”) as three of the FF&E suppliers for the Phase 1 School 12 project (Resolution 2015-16: 68); and

WHEREAS, the RJSCB issued a purchase order purchase order to FES in the amount of \$129,700.00, a purchase order to FM Office in the amount of \$279,567.27 and a purchase order to Hertz in the total amount of \$156,680.48 all for FF&E for the Phase 1c School 12 project; and

WHEREAS, the Move Manager and the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that FES’s purchase order should be amended to increase the amount of the purchase order by \$7,855.35; and

WHEREAS, the Move Manager and the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that FM Office’s purchase order should be amended to increase the amount of the purchase order by \$5,979.05; and

WHEREAS, the Move Manager and the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that Hertz’s purchase order should be amended to increase the amount of the purchase order by \$5,620.29; and

WHEREAS, the Committee, at its April 5, 2018 meeting, considered and discussed the Program Manager’s recommendation to increase FES, FM Office and Hertz’s purchase orders by an aggregate amount of \$19,454.69, and after due deliberation, it approved the request by the Program Manager to increase the individual purchase orders by the recommended individual amounts and in aggregate by \$19,454.69;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to increase the purchase orders to FES, FM Office and Hertz in the amounts specified, related to the furniture, fixtures, and equipment purchases for School 12 in Phase 1 of the RSMP; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a revised purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

Second by Board Member Cruz

Approved 5-0 with Member Richards away and Member Jones not yet arrived