

2019-20
#35 School Based Planning Team Agenda and Minutes

1/15/20

Member	Attendance
Torres-Santana	X
Holberton	X
Tellex	X
Rice	X
Santiago	
Lezeska	
Stein	X
Quinones	X
Surita	X
Bernard	X
Hilling	X

Agenda	Time	Discussion Points	Action Taken/Person Responsible	Due Date
SCEP Review		All members review SCEP https://docs.google.com/spreadsheets/	SBPT members	2/5 Team discussed creating a document to reflect due dates - Stein/Surita/Bernard will compile and bring to next meeting to review.

		ets/d/1NUF6fJrKveMBb7jCoparfoWwOmyvWz1T9whbNyVfVg8/edit?usp=sharing		<p>Maybe create a visual timeline or calendar to see if we are following the timeline. Break down the tasks by month.</p> <p>Datwise Protocol - Leadership had books and they will be passed on to the current SBPT</p> <p>Once timeline is in...</p> <p>Agendas for Grade Level will flow from the timeline.</p> <p>Reference calendar to guide classwork/lessons</p> <p>Data</p>
PLC				<p>Lucy Calkins K-2 - Not tied with RACE. LC is portfolio pieces.</p> <p>Four Square</p> <p>6+1 Writing Traits</p> <p>New curriculum will come in next year.</p> <p>4 different centers</p>
Lab		Computer Lab Headphones not working well for NWEA assessments.	Pete	<p>Testing and headphones check and swap out testing headphones. Brenda as testing headphones and will have the box of headphones</p>
Portfolio Pieces		Revisit the required portfolio pieces next meeting (December)	Joseph	<p>Next meeting on 2/12 Looking at K first and building up - materials have been compiled and uploaded from rubrics from Becoming a Writer, RCSD Literacy binder and Lucy Calkins. Starting with Narrative.</p>

				3 genres - expository, opinion and narrative
Grade Level Meetings		K-1 Rice 2-3 Lezeska 4 - Pellegrino 5 - Tata 6 - Hilling K-3 Bilingual Mathews 4-6 Bilingual Ortiz	Santana/Holberton	Learning Walks process will continue to be the topic through December - Need to finalize schedule and note catcher, debriefing protocol Side note: Intermediate members need to be present for discussion to discuss strategies for intervention; Accelerated Reader has been provided as a resource for grades 3-6
Improved Attendance		Raffle prizes for most improved students (to target ELL students) - monthly? SBPT members come with ideas for planning to next meeting. Criteria for "most improved"		CO & Surita - working to ensure students are here Raffles to win basket of supplies Basket for most improved (Surita & Lesezka to work on criteria) Need a report by marking period by % for attendance by student
Next steps		SCEP Review at next meeting	All SBPT	Next meeting 1/8/20 Review SCEP & timeline; focus on C1 (Skill-based centers) - SBPT members to reach out to constituents 2 point and 4 point rubrics - RACE fo ELA & SPDR for Math Data meetings will soon be scheduled in January