

The School-Based Planning Team Agenda and Minutes

October 3, 2018

Brenda Torres-Santana <i>(Tenet 2)</i>	x	Jamie Bickom <i>(Grades 3 & 4)/Tenet 3</i>		<i>(Special Ed & Related Services/Tenet 4)</i>		Amy Joseph Reading Teacher/Tenet 4)	x
Valerie Holberton <i>(Tenet 2)</i>	x	Tricia Gonzalez/Jamie Stein <i>(Grades K & 1)</i>	x	Marci Kolstad&Des Doran <i>(Grade 5/Tenet 5)</i>	x	Arlene Surita <i>(Tenet 6)</i>	x
Desiree Doran <i>(RAP&Bente/Tenet 5)</i>	x	<i>Eileen Kalbfus</i> <i>(Grade 6 & Specials/ Tenet 3)</i>		Judith Quinones/Karen Bernard <i>(Bilingual & ESOL/Tenet 4)</i>	x	Miss Becky <i>(Parents/Tenet 6)</i>	
TRACY WILSON <i>(Parents/Tenet 6)</i>		BRENDA THOMPSON <i>(Parents/Tenet 6)</i>		MIRIAM SABATER <i>(Parents/Tenet 6)</i>		<i>Karen Bernard</i> <i>(Tenet 6)</i>	

Agenda Item	Time	Discussion Points	Action Taken/Person Responsible	Due Date
Introductions	8:15	Welcome to SBPT: Jamie Bickom, Jamie Stein, Tricia Gonzalez, Eileen Kalbfus, Parent Miss Becky (Andrew's Mom Andino's class)	All	Ongoing review
Title 1 Funds	8:25	Title 1 funds to be used for parent orientation, luncheon, etc.- SCEP Section 6 Parent Communication Piece. All SBPT constituents in favor.	All	
Tenets of SCEP	8:30	<p>Tenet 5 School Climate-Doran, Kolstad</p> <p>Tenet 6- Parent Engagement- Bernard/ Parent Liaison</p> <p>PTO Meetings- staff encouraged to attend. First Thursday of the month 4pm-5pm. Sign up sheet is suggested so that teachers can see. PTO is need of a treasurer for next year. Must be a staff member- not a parent.</p> <p>Sign up for PTO events. First event is October 11th- Math Night!</p> <p>Tenet 4 Teacher Practices- Quinones, Joseph, Stein, Bickom</p> <p>Tenet 3 Data Curriculum- Gonzalez, Kalbfus, Bickom</p> <p>Tenet 2 Administration</p>	All	

		Tenet 1 District		
State Review DTSDE	8:35	<p>Read through the document that Brenda passed out: “Diagnostic Tool for School and District Effectiveness on Site Needs Assessment Short Term Recommendations for Pinnacle School #35”</p> <p>It is recommended to put these practices in place in order to improve student achievement on New York State Tests.</p> <p>#6 and #7 Administration feedback to staff #5 Support Staff is SWAT team, strategies to be modeled possibly during Grade Level, Bilingual support through resource teachers and district personnel. Area of concern- Intervention support for bilingual students who are struggling. Need to see the transition from bilingual to monolingual.</p> <p>HLA time is during SWMM and Morning meeting times- can be adjusted as needed.</p> <p>#6 Teachers need to identify time that they will be most engaged in instruction that would provide opportunity for students to share, so that administration can come in and observe at those designated times. Schedules may need to be adjusted</p>		
		Look at State Recommendations, work in pairs to create SMART Goals		
Agenda for next meeting 10/17/18		Develop Smart Goals for respective Tenets	All	

