



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Agenda

Wednesday, October 22, 2025

4:15 pm – 6:00 pm

Location: Teams

Members: Anthony Andrews, Nija Branca, Heidi Breidenstein, Marc DellaGloria, Monica Graham, James Hartmann, Erin Mason, Tom Pasqualucci, Sharifa Prior, Talya Sirianni, Elizabeth Soffa, Alan Tirre, Lukas Wilson

Absent: Monica Graham, Elizabeth Soffa

Guests:

TimeKeeper: N. Branca

Notetaker: T. Sirianni

Facilitator: T. Pasqualucci

Attachments: N/A

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15pm	Call Meeting to Order	T. Pasqualucci/All		
4:15–4:20pm	Review and Modify Agenda as needed (Vote: To approve agenda)	T. Pasqualucci/All	<i>SBPT quorum not met to vote on items.</i>	
4:20- 4:25pm	NEW BUSINESS	All	New to SBPT- Erin Mason, James Hartmann, Anthony Andrews	
	Professional Development (PD) Approval Process	H. Breidenstein, E. Mason	- New process- Teachers email Heidi about scheduling a PD. - Heidi gives document to teacher. It lives on Oracle but not currently working. - Heidi will review request. - Send to SBPT for approval. - Heidi builds course in Oracle, CO determines if they approve it. - Heidi to send hard copy to contact at CO in case system is not working. - Has to be approved by 8 SBPT members on form, but does it have to be 8? Can there be a PD subcommittee to approve PD?	

			- Who plans the 1-hour building based PD? Tirre- CO rolls out information to Admin. to turn key to staff. - Does Heidi need to build course for SI conference days to get credit? Tirre- CO takes care of that through survey and attendance. - Heidi suggested topics that teachers may benefit from. Learning best practices from each other.	
	Caucus Voting	T. Pasqualucci	- Reading through SBPT manual, there is a certain way to how we should be voting, not individual vote. Tom shared slide show in chat. Constituency Consensus- each constituency has one vote. Proposal, discussion, ask for disagreement. If no disagreement, it passes. No need to vote, thumbs up, etc. Proposal gets recorded. - If there is a disagreement, has to be further discussion, clarification. Constituency can go into caucus to discuss versus everyone being involved in big discussion. Any constituency can do this at anytime for any reason. - Caucus may produce an amendment or resolve within constituency, majority vote. One constituency vote. - Amendments can be offered, vote again. If vote fails, proposal is dead. Make the process smoother. - Quorum of all constituencies need to be there to vote.	
	Principal's Update - Shifts in Culture and Climate - PSAT and SAT administration - Behavioral and Suspension Data - Check in for the school year - New Chief - Gradebook updates	A. Tirre	- Finding ways to be celebratory- field trips, events, movie night, trying to make sure each marking period students are able to be celebrated for academics, behavior, etc. Each grade level has something each marking period. - PSAT/SAT Administration- above 80% participation with 12th grade a bit lower than 80% - PSAT/SAT- Reexamine programming for MS students. Breidenstein- Can we take this time to be a community building activity? Community service? Or take a class trip for two days? - Table Behavior and Suspension Data for next meeting- Suspensions down, no LTS so far this year. - Mr. Andrews does a great job working with CARRE and ISS students. - Students are doing well, tied to incentives, events. Kudos to teachers for bringing joy into their classrooms. Encouraging students to teach kindness, joy of learning. - New Chief of Schools- network 1, 3 high schools looped together with all of the middle schools. We are the only one that has MS and HS. Combining with network 4, streamline under new SI, Dr. Rosser. New chief- Ed Mascadri, Dr. Lucy-Lender left district. Not sure if we will stay under him, district looking to hire new Chiefs. - Gradebook updates- New chief would like grades updated every 2 week per his newsletter. Our current practice is 3 weeks. Do we want to keep our current practice or follow along with Chief	

			recommendation. Tirre- data supports that 3 weeks is working for SOTA right now and the decision made by SBPT. • Pasqualucci- What we decide at SBPT is binding as long as we are not violating Board policy. • Need to bring it to the teacher base to discuss unless it is a directive from the district. Nothing SBPT can do if it is a district directive.	
5:30-5:35pm	<i>Approval of Minutes</i> (Vote: To approve minutes)	T. Pasqualucci	• <i>SBPT quorum not met to vote on items.</i>	
- pm	Set Agenda for Next Meeting	T. Pasqualucci/All		
5:35pm	Adjourn Meeting (Vote: To adjourn meeting)	T. Pasqualucci		

Snacks Today: BYO

Next Meeting: November 19th Next Snacks: BYOS

Future Meetings: 1/14, 2/25, 3/25, 4/22, 5/20, 6/10

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.