

**Home Hospital Program Planning Meeting**  
**Tuesday, June 3, 2025 ~ 3:00PM**

**\*Present:** Chris Smith, Lisa Silverstein, Pat Cain, Michele Mazzola,  
Jill Paris, Roger Rouse, Craig Charles

- 1) **Old Business:** May 6<sup>th</sup> planning meeting minutes were approved.
- 2) **2024-25 TOA & Subject Rep Positions:** Applications for all positions were reviewed, and interviews were held for Sped Consultant TOA position. The following staffing was approved for next year:
  - Assignment Coordinator & Testing Liaison ~ *Michele Mazzola*
  - Professional Development Coordinator & Resource Specialist ~ *Sally DeCarolis*
  - Special Education Consultant Teacher ~ *Sarah Spano*
  - Math Subject Area Representative ~ *Mary Lee Compitello*
  - Science Subject Area Representative ~ *Tom Alaimo*
  - English Subject Area Representative ~ *Brian Santillo*
  - Social Studies Subject Area Representative ~ *Sally DeCarolis*
- 3) **New Staff Interviews:** We have two open teaching positions. We will review new applications and may schedule interviews before the end of June.
- 4) **Building Committee Potential Change of Policy for Student Meeting Time and Place:** PBPT continued discussing protocols and expectations for meeting with chronically absent students.  
Mr. Smith will discuss proposed changes to our current procedures with RCSD Legal and Sped Departments and bring information back to committee for further discussion.
- 5) **June Picnic:** Our unit picnic will be Wednesday, June 25<sup>th</sup> at Tay House Lodge, 85 Hillside Ave in Cobbs Hill Park, at 5pm.
- 6) **New Business:** Mr. Smith has submitted necessary information to central office for this year's subject area rep stipends to be paid.

**\*Next Program Planning Meeting:** TBD