

SCHOOL BASED PLANNING MEETING AGENDA

Edison Career & Technology High School

Wednesday, April 14, 2021
 6:00 PM - 7:30 PM (ZOOM)
 Edison Career & Technology High School, 655 Colfax Street, Rochester, NY 14606

Facilitator: Jacob Scott

Note Taker: Kyla Harris

Time Keeper:

School Based Meeting Norms:

SBPT Members: Howard Campbell, Annissa Hines, Candice Williams, Richard Paufler, Adrienne Murray, Tegra Silver, Michael Swinton, David Burgess, Charmaine Cohen, Sandhya Gupta, Kyla Harris, Eric Magnussen, Kevin Murphy, Garonia Parchment, Teresa Parker, Sidney Rajab, Shaun Rodriguez, Andrea Seckel, Latresha Fuller, Robert Goldsberry, Babette Phillips, Kathleen Trepanier, Jacob Scott



Attendees: Jacob Scott, Babette Phillips, Garonia Parchment, Sandhya Gupta, Sidney Rajab, Shaun Rodriguez, Kevin Murphy, David Burgess, Robert Goldsberry, Latresha Fuller and Kathleen Trepanier

Absent: Howard Campbell, Annissa Hines, Candice Williams, Richard Paufler, Adrienne Murray, Tegra Silver, Michael Swinton, Charmaine Cohen, Eric Magnussen, Teresa Parker and Andrea Seckel

Agenda:

- (1) Welcome
- (2) Approval of minutes from last meeting
- (3) [School Based Planning Team](#) - Please Review
- (4) [NYS Department of Education](#) and [Superintendent Update](#) (Scott)
- (5) Title I/Parent Engagement Update (Dr. Cohen)
- (6) Professional Development Wednesday Update (Mrs. Gupta, Mr. Burgess)
- (7) Club Stipends (Scott)

| TIME | MIN | ACTIVITY | MINUTES |
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| 6:00 PM | 5 | Welcome and approval of minutes from the last meeting | Minutes were approved by: Gupta, seconded by: Parchment. Minutes will be emailed to staff and posted on the website. |

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| <p style="text-align: center;">15</p> | <p>NYSED & Superintendent Update</p> | <p>Scott and Phillips had a phone conference with NYSED regarding how we were doing with remote and hybrid this year.</p> <p>Chief Green gave notices:</p> <ul style="list-style-type: none"> ● there was confidence in speaking to the plan for the mid-year report. ● There was evidence in the continuation plan. <p>Her wonders were:</p> <ul style="list-style-type: none"> ● How can we as a building strengthen the impact of our work to meet the DI? ● Also, how can we have a demonstration of what is happening in the classrooms that have a positive outcome? ● How can we provide evidence of the impact the engagement team is having on attendance? <p>Superintendent Update:</p> <ul style="list-style-type: none"> ● The Superintendent wants to know where we are with graduations rates. <ul style="list-style-type: none"> ○ We have a 10% graduation rate, but our state target is 55% (175 students). Our stretch goal is 60% (193 students). ● Class of 2017 has celebrations, orientation, Google Classroom, college recruitment. ● We have 2017 cohort progress monitoring, tracking grades, attendance, credit recovery. |
| <p style="text-align: center;">20</p> | <p>Professional Development Wednesday Update (Mrs. Gupta, Mr. Burgess)</p> | <p>Burgess and Gupta are consolidating survey data.</p> <p>In January the PD committee gave a needs survey. Based on the results we gave technology PDs. Last week, the PD committee shifted to reading and discussing academic articles based on the survey results.</p> <p>The PD committee proposes having two hours for office hours to be used so individual teachers can meet with students for credit recovery.</p> <ul style="list-style-type: none"> ● If we were to do that, there would have to be accountability to ensure staff is |

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| | | | <p>using the time to reach out to students or work with/tutor students.</p> <ul style="list-style-type: none"> ● If a teacher is not comfortable with a content area, maybe we can utilize the Sped teachers, who don't have an SEL. ● PTech has a shared document in Google with every teacher writing what they are doing for credit recovery. ● Murphy will lead the implementation of Credit Recovery for an extra hour on Wednesdays. |
| | 15 | <p>Club Information (Scott) Edison Club Information</p> | <p>We currently have a yearbook club.</p> <p>Student government has not submitted meeting paperwork (minutes)</p> <p>This year we did not have other clubs because of COVID. We have class advisors, but need class advisors for juniors</p> |
| | 10 | <p>Moving forward and planning for 2021-22</p> <ol style="list-style-type: none"> 1. Student Clubs (soliciting for clubs, rubric of how to distribute funds) 2. SEL/Family Time embedded in schedule | <p>A SBPT subcommittee should be created to make a rubric for next year's clubs with criteria for what clubs should look like and how much money should be allocated.</p> <p>The subcommittee should solicit staff this year for running clubs next year. Parchment agreed to take on the lead to talk with other schools about what they are doing to find a rubric and formula for allocation of funds for student clubs.</p> <p>SEL/Family Time could be used to give information and teach life or academic skills.</p> |
| PM | 3 | <p>Assess what worked well about this meeting and what we would like to change</p> <p>+ Plus (working well, build upon) ▲ Delta (opportunities of improvement)</p> | <p>+ Plus- ▲ Delta -</p> |
| Parking Lot | | <p>Next Meeting: May 12, 2021 at 6pm Facilitator: Notekeeper: Timekeeper:</p> | |