

## Edison Career & Technology High School SCHOOL BASED PLANNING TEAM MEETING

Wednesday, August 25, 2021

1:00 PM - 2:00 PM (ZOOM)

Edison Career & Technology High School, 655 Colfax Street, Rochester, NY 14606

**Facilitator:** Jacob Scott

**Note Taker:** Kyla Harris

**Time Keeper:**

**School Based Meeting Norms:**

**SBPT Members:** Ebony Stubbs, Anthony Marshall, Howard Campbell, Annissa Hines, Richard Paufler, Adrienne Murray, Tegra Silver, Michael Swinton, David Burgess, Charmaine Cohen, Sandhya Gupta, Kyla Harris, Kevin Murphy, Sidney Rajab, Shaun Rodriguez, Andrea Seckel, Latresha Fuller, Robert Goldsberry, Babette Phillips, Kathleen Trepanier, Jacob Scott



**Attendees:** Anthony Marshall (parent), Babette Phillips, Ebony Stubbs (parent), Kathleen Trepanier, Jacob Scott, Charmaine Cohen, Robert Goldsberry, Kyla Harris, Kevin Murphy, Sandhya Gupta, Shaun Rodriguez, Darcy Barrant, Andrea Seckel, Latresha Fuller

**Absent:** Howard Campbell, Annissa Hines, Richard Paufler, Adrienne Murray, Tegra Silver, Michael Swinton, David Burgess, Sidney Rajab,

**Items to review before next meeting:**

- a. [Return to Work Guide for Staff](#)
- b. [RCSD Staff Forum - August 20, 2021](#)
- c. **SEL Time - link available below**
- d. **SBPT Focus Areas and Goals - links available below**

**Agenda:**

- (1) Review minutes from last meeting
- (2) Meeting times for the 2021-22 school year
- (3) Updates and Information
- (4) [SEL Time:](#)
- (5) September 7 - Superintendent's Day Agenda

TIME	MIN	ACTIVITY	MINUTES
1:10 PM		SBPT Meeting times for the 21-22 school year	Last year our meetings were 6:00-7:30. As of right now we will be meeting via Zoom.

			<p>First Wednesday of every month in the evenings (6:00-7:30) work for parents and staff.</p> <p>Our next meeting is Sept 1st.</p>
1:18 PM		<p><a href="#">Social Emotional Learning Time</a></p>	<p>At the beginning of the year, we had SEL (Homeroom) time for students to check in with teachers to see how things were going. When we returned to the building it didn't fit into our schedule.</p> <p>There was a suggestion by the staff to have SEL again with specific topics teachers can talk with students about.</p> <p>Last meeting we discussed when and how long SEL time would be.</p> <p>Rodriguez is concerned about late busses and students not receiving SEL time. However, students will be taking the yellow busses instead of RTS, and late busses will not be provided.</p> <p>Trepanier suggested having it after 1st period so there is time for the students to get to class.</p> <ul style="list-style-type: none"> <li>● Barrant was concerned about a disruption of double block</li> <li>● Fuller- If it's an extension of 1st or 9th period class, would the teachers who have planning periods during 1st or 9th period, would they be given a SEL time too. <ul style="list-style-type: none"> <li>○ Scott suggests they team up with another teacher who has a 1st and 9th period.</li> </ul> </li> </ul> <p>The purpose of SEL would be good for students to receive in the beginning of the year because we are all getting used to being in school during a pandemic, and if we have to go remote only it will already be in place.</p> <p>It was decided SEL will be embedded into 1st period. 1st period -7:30 - 8:25, 4 minute passing, 41 minutes for all other periods, we</p>

			would finish at 2:25. Cell phones will be passed out during the last 5 minutes of 9th period.
		September 7 - Superintendent's Day Agenda Centralized Conference Day - 9:30 am - 12:30 pm	<p>More information will be coming out soon.</p> <p>Scott will provide information to the staff via zoom (whole group). Department meetings will be in person. Also, time will be given to prepare our rooms.</p> <p>7:45-8:15 Scott's time/Kick off</p> <p>8:25-9:25 Department meeting</p> <p>9:30- 12:30 Centralized Conference</p> <p>12:30- 2:30 Lunch and set up classrooms</p>
		<p>School Based Planning Team Focus Areas and Goals from 2020-21 school year? <a href="#">As a School Based Planning Team what should our focus for the 2020-21 School year be?</a></p> <p>Please review and fill out the attached and be ready to discuss our focus areas and goals for 2021-22 with dates to keep as a timeline: <a href="#">SBPT Focus Areas and Goals 2021-22.</a></p>	
		<p><b>Assess what worked well about this meeting and what we would like to change</b></p> <p>+ Plus (working well, build upon)</p> <p>▲ Delta (opportunities of improvement)</p>	<p>+ Plus- Productive conversations on SEL time - Enjoyed the way we all thought through the SEL time together.</p> <p>-Well thought out agenda and made necessary moves to another date for other agenda items to finish the important conversation. Thank you for being so well prepared.</p> <p>▲ Delta-</p>
<b>Parking Lot</b>			
		<p><b>Next Meeting:</b> Wednesday, September 1</p> <p><b>Facilitator:</b> Jacob Scott</p> <p><b>Notekeeper:</b> Kyla Harris</p> <p><b>Timekeeper:</b></p>	