

Building Committee: Tuesday, March 4, 2025

Attendees: Wakili Moore, Jacob Solt, Earl McCray, George Ealy, Stacey Yazo

Excused:

Facilitator: Wakili Moore

Note Taker: Stacy Yazo

Items and Meeting Notes

What are the implications of the most recent Board of Education decisions regarding ALMS?

There are no updates as of yet. The plan is still to co-locate at the Douglass campus with Northwest Jr. High. Unclear implications: more details are needed on logistics, staffing, shared resources, and space allocation.

Hall Sweeps

We asked for clarification from Ms. Jackson as to whether or not parents are being contacted when students are picked up in hall sweeps. Staff have raised concerns about both frequency, duration, and timing of hall sweeps—a survey will be sent out shortly. As of now, it is important for us to decide, as a staff, in what way will we be consistently moving forward with the hall sweeps because, currently, there has been complaints no matter how hall sweeps have been handled and we need to come to a consensus. This issue is also circumstantial, considering that we are in a transitional period with our assistant principal vacancy. This will be revisited following the staff survey.

Teachers are reminded to avoid sending students out for unnecessary reasons—this is contributing to hallway congestion and is why we have had an increased number of mid-period hall sweeps. If a student needs to be removed, please call for an SSO to escort them, do not just kick them out of the classroom. All student removals should be documented in Attend Actions following parent outreach (call/text/email) as well as documented through the PowerSchool Referral System. Just a reminder that students should only be removed from a classroom if one of the following has occurred: 1) a Health or Safety issue 2) Disruption to the Educational Process or 3) Insubordination, following at least one (1) verbal warning.

In-School Suspension

Staff have requested a daily email update for the ISS list, as the shared spreadsheet has not been maintained since December. Ms. Steele and Ms. Jackson will help us establish a system for distributing the ISS list to staff. The list will include students who are assigned a long-term stay in ISS, so teachers can provide work. We also discussed a drop-off system for student work and are in the process of establishing that, as well.

Items and Meeting Notes

School Climate & Leadership

A petition in support of Dr. Sean Smith for Assistant Principal was submitted—just a KUDDOS to Mr. Smith for being an amazing human and integral part of our community. You are so appreciated ♥

That being said, a second administrator, Mrs. Lawanda Brown, is expected to start at ALMS on March 13, 2025. This should help with leadership capacity and school-wide support.

Incident Follow-Ups

A concern was brought to us regarding an interaction between a parent and a student last week and rumors started to spread. We want to clarify that the incident occurred at Exit 5 and was NOT a security breach inside the building. This situation was handled appropriately by administration.

Referral Follow-Ups

We discussed follow-ups on referrals submitted through PowerSchool. Upon completion of the PowerSchool Referral, you should receive an automated email from PowerSchool as well as a follow-up email from the House Administrator 24-48hours after submitting the referral. Admin will prioritize email follow-ups to ensure teachers are informed of the outcomes.

Staff is encouraged to document all referrals in Attend Actions, along with parental contact.

Staff Restroom

The stall in the Women's Staff Restroom on Floor 3 has been fixed!

Bathroom Passes—First Period Mondays

A solution was proposed in the event of a substitute filling in on a Monday:

Subs should receive bathroom passes directly from Ms. Steele (along with their attendance sheets) upon arrival. If a student is absent or late on a Monday, they may request their pass from their first period teacher the following day. Admin will continue to distribute passes to students in need, as necessary.

As always, please reach out to us with your comments/questions/concerns!

Approved by Building Committee Members: