



---

OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

---

## SCHOOL BASED PLANNING TEAM Minutes

Wednesday, January 11, 2023

4:15 pm – 6:00 pm

Location: Zoom

**Members:** Kelly Nicastro, Susan Rudy, Marc DellaGloria, Mary Staropoli, Evan Wilson, Samantha Brody, Nija Branca, Talya Sirianni, Monica Graham, Amy Labrosa

**Absent:** Sharifa Prior, Nina Palotta, Yvetta Nelson

**Guests:** N/A

**TimeKeeper:** N. Branca

**Notetaker:** A. Labrosa

**Facilitator:** S. Rudy

### Attachments:

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:18pm	Call Meeting to Order (Vote: To Call Meeting to Order) Welcome Nina!	S. Rudy/All	Meeting called to order - voted and approved	
4:18 – 4:21pm	Approval of Today's Agenda / (Vote: To approve agenda)	S. Rudy/All	Approval of agenda	
4:21 - 4:45pm	Title I Planning Update	All	<a href="#">2022 2023 Title I Planning Document</a> <ul style="list-style-type: none"><li>● <b>PTSO Presentation Series</b> - 1st meeting: Jan 12 PTC; need dates for 2 more meetings</li><li>● <b>Dating/Domestic Violence with Willow</b> - January 9, completed and successful! - about 10 parents and 6 staff members in attendance. Possibility of bringing her into the health classes or for a teacher professional learning time/half day.</li><li>● <b>Peacemaking / Conflict Resolution with Gandhi</b> - Jan 31, 6-8pm; budgeted for 50 people; refreshments</li></ul>	

			<ul style="list-style-type: none"> <li>● <b>Drug Education/ Narcan Presentation with Huther Doyle</b> - Nov 29, completed and successful. Possibility of bringing them in for staff PD time during the day as well.</li> <li>● <b>Mindful Movement Mindful Thoughts</b> - March 22 and 29, 6-8pm; 50 people. refreshments. Flier and materials ready to go.</li> <li>● <b>Transition to High School</b> - 4/24/23, 6 - 7:30 pm</li> <li>● <b>New Student Orientation</b> - 8/23/23 &amp; 8/29/23; 4pm - 6pm; refreshments</li> <li>● <b>Spring College and Career Night</b> - 4/11/23; 6- 7:30pm</li> <li>● Questions about who is responsible for promoting the event? What can be done to promote them to reach a bigger audience? Currently they are on the website, SOTA stream, email?, Facebook Page.</li> <li>● Putting fliers out at Parent Teacher Conferences on 1/12</li> </ul>	
4:45 - 5:00pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> <li>● Professional Learning</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	<ul style="list-style-type: none"> <li>● Professional Learning               <ul style="list-style-type: none"> <li>○ Individual Groups working on PD - Literacy</li> <li>○ Starting in January we are required to have building wide PD every other month.</li> <li>○ Two more half days to plan for the afternoons one in March one in May (Narcan, Willow)</li> </ul> </li> <li>● Culture and Climate               <ul style="list-style-type: none"> <li>○ Incentive programs - 9th grade</li> <li>○ VIP Program with wristbands (Similar to SOTA Superstars in the past where they got a nice catered lunch with names posted in the hallways)</li> <li>○ Senior Soapbox Showcase - 12/9. 10 Seniors presented original speeches to a panel of community members and their classmates followed by a catered lunch and senior activity.</li> </ul> </li> <li>● Students, Parents, Teachers, Administration               <ul style="list-style-type: none"> <li>○ Event for Parent Teacher Conferences planned for 1/12</li> <li>○ PTSO doing outreach during Food Truck Rodeo</li> </ul> </li> <li>● Parent question regarding Police Officers at arrival and dismissal?</li> </ul>	

5:00 – 5:20pm	Principal's Update <ul style="list-style-type: none"> <li>• Communication</li> <li>• Staffing</li> <li>• Arts and Academics</li> <li>• School Culture and Climate</li> <li>• District Initiatives and Updates</li> </ul>	K. Nicastro	<ul style="list-style-type: none"> <li>• Communication <ul style="list-style-type: none"> <li>○ a video “Happy Holidays” went out with some of the events at school and the information about the new bus times.</li> </ul> </li> <li>• Staffing <ul style="list-style-type: none"> <li>○ All staffing is based on course requests which were finished early.</li> <li>○ One vacancy - music</li> </ul> </li> <li>• Arts and Academics <ul style="list-style-type: none"> <li>○ Auditions January 24 with acceptance letters to go out early April.</li> <li>○ Placement is going to make it so parents have to register in the district before they can be placed.</li> </ul> </li> <li>• School Culture and Climate <ul style="list-style-type: none"> <li>○ Changes to the RTA contract changing PD</li> <li>○ What other incentives can we be offering each grade level to encourage engagement in school and promote positive behavior?</li> </ul> </li> <li>• District Initiatives and Updates <ul style="list-style-type: none"> <li>○ Voluntary transfer window should open soon. In the past we have interviewed potential candidates who completed the entire application.</li> </ul> </li> </ul>	
5:20- 5:30pm	Approval of Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	Minutes voted and approved	
	NEW BUSINESS			
5:30 –5:35pm	Set Agenda for Next Meeting	S. Rudy/All	Zoom for February Meeting	
5:35pm	<b>(Vote: To adjourn meeting)</b>	S. Rudy	Meeting adjourned - voted and approved	

Snacks Today: BYO

Next Meeting: **February 8** Next Snacks: BYOS

Future Meetings: 3/8, 4/12, 5/10, 6/14

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.