

## Edison Career & Technology High School SCHOOL BASED PLANNING TEAM MEETING

Wednesday, November 3, 2021

6:00 PM - 7:30 PM (ZOOM)

Edison Career & Technology High School, 655 Colfax Street, Rochester, NY 14606

**Facilitator:** Jacob Scott

**Note Taker:** Kyla Harris

**Time Keeper:**

**School Based Meeting Norms:**

**SBPT Members:** Ebony Stubbs, Anthony Marshall, Howard Campbell, Annissa Hines, Richard Paufler, Adrienne Murray, Tegra Silver, Michael Swinton, David Burgess, Charmaine Cohen, Sandhya Gupta, Kyla Harris, Kevin Murphy, Sidney Rajab, Shaun Rodriguez, Andrea Seckel, Latresha Fuller, Robert Goldsberry, Babette Phillips, Alexa Cosme Rivera, Jacob Scott



**Attendees:** Babette Phillips, Jacob Scott, Ebony Stubbs, David Burgess, Charmaine Cohen, Sandhya Gupta, Kyla Harris, Kevin Murphy, Shaun Rodriguez, Andrea Seckel, Latresha Fuller, Robert Goldsberry, Alexa Cosme Rivera, Annissa Hines, Anthony Marshall, Tegra Silver, Diane Watkins, Sidney Rajab,

**Absent:** Howard Campbell, Richard Paufler, Adrienne Murray, Michael Swinton,

**Agenda:**

- (1) Board Visit from today - Scott
- (2) Recap of Superintendent's Day – Burgess, Watkins
- (3) Friday's Early Dismissal Schedule - Scott
- (4) Clubs and Organization update - Murphy

TIME	MIN	ACTIVITY	MINUTES
6:00 PM		Welcome	Welcome student Alexa Cosme Rivera to the team!
6:05 PM		Board Visit from today	<p>Van White came to visit. The superintendent and Elliot were not able to come for the visit.</p> <p>It went well. They talked about:</p> <ul style="list-style-type: none"> <li>• Data</li> <li>• SEL time</li> </ul>

			<ul style="list-style-type: none"> <li>● family and community engagement,</li> <li>● The recruitment website created through CTE,</li> <li>● social media presence (having the highest followers out of the district)</li> <li>● receivership powers from the district.</li> </ul>
6:12		Recap of Superintendent's Day	<p>Teachers rotated through CTE programs presentations and learned about the program to plan how we could incorporate CTE into our core classes and vice versa. This also leads to the newest objectives of the Instructional Council.</p> <p>Surveys completed by teachers were shared.</p> <p>PTECH did not rotate through the CTE presentations, but may do that on Friday.</p>
6:20		Friday's Early Dismissal Schedule	<p>Students will be released from school at approximately 11:00.</p> <p>Periods 1, 4, 6, and 8 will meet. Students will receive a grab and go breakfast. Students who have lunch during 4th and 6th will get lunch. The remainder of students will also get a grab and go lunch in their classrooms.</p> <p><b>11:00-12:00- NYSAA meeting with CO</b></p> <p>11:15-12:00- Danielle DiCatalon will be presenting an overview on DataWise for teachers</p> <p>12:05-12:35- Lunch</p> <p>12:35-1:00- PTECH overview</p> <p>1:00-2:00- District department meetings for some of the departments.</p> <p>1:00-2:00 Department meetings</p> <p>2:00-2:30- Professional Time and Support</p>
6:48		Clubs and Organization update	<p>14 staff members applied for clubs coordinators: 4 of those are funded by RTA; 3</p>

			<p>clubs that need corrections/ updates/ additions to their paperwork</p> <p>Murphy received inquiries from a few people asking if it's too late to submit their paperwork, as well as a few that have expressed interest but have not submitted any paperwork yet.</p> <p>We were just informed of a new requirement for paperwork, "Club Advisor Agreement for Stipend" yesterday, so all clubs applied for will have to complete that form.</p> <p>When do we set a hard stop date for when paperwork will be accepted? Wednesday November 10th, 2021 Sub-committee to review the paperwork and present approval to SBPT: Sandy Gupta, Shaun Rodriguez, Kyla Harris and Alexa (student)</p> <p>Next step is to get SBPT approval, principal sign-off, and then approved by Christine Volkmar/Central Office, before coming back to Edison for SBPT to figure out the stipend distribution for each advisor.</p> <p>Currently no transportation for the students, so transportation must be provided by families, or clubs must meet via Zoom.</p> <p>Share the information during announcements, and coincide with the information we send to parents. Can we provide a link for kids to sign-up for clubs? Connect with Dr. Cohen to get parents and kids involved. Do a little promotional video about clubs and activities! Coordinate with Ms. Barstow</p> <p>Put Mr. Rajab in contact with the staff member that wants to do a drama club, to do a TALENT club! Mr. Kane and Mr. Nelson wanted to do theater last year.</p> <p>Debate club - Watkins, Hardaway, Parchment They're paperwork will be submitted</p>
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<b>Parking Lot</b>		
	<b>Next Meeting:</b> Wednesday, December 1, 2021 <b>Facilitator:</b> Jacob Scott <b>Notekeeper:</b> <b>Timekeeper:</b>	