

Padilla SBPT Meeting Wise Agenda Template

Meeting Agenda Date: November 4, 2024 Start Time: 2:45 pm End Time: 3:45 pm Location: Padilla Library		Norms: <ol style="list-style-type: none"> 1. Take an inquiry stance 2. Assume positive intentions 3. Ground statements in evidence 4. Stick to protocol and ensure all voices are heard 5. Be here now 6. Start and end on time
TeamsLink: November Meeting ID: Passcode:	Attendees: Erin Obi, Vanessa Crans, Katrina Reed-Mullen, Jeff Smith, Sam Andler, Marta Vargas- Perez, Dr. Z, Penni Goff, Kirstin Pryor, Laura Dow, Kate Sullivan (Teams), Donna Groff-Mcnulty Facilitator: Obi Notetaker: Crans, Obi Parent(s): Student(s): Guests:	
Celebrations: Introductions		
To prepare for this meeting, please: <ul style="list-style-type: none"> ● Read this agenda prior to meeting ● Submit agenda items by the Friday before the scheduled meeting ● - 		
Schedule:		
Time:	Minutes:	Activity:
		SBPT Structure <ul style="list-style-type: none"> ● Padilla Upper School SBPT Ground Rules
		Professional Development Approvals: Subcommittee needed to review and approve PD proposals.
	5 minutes	Topic 1 : Parent Report <ol style="list-style-type: none"> I. PTO <ul style="list-style-type: none"> · Meeting was held on 10/23 · Next Meeting will be on 11/20 II. Padres Comprometidos/Engaged Parents

		<ul style="list-style-type: none"> · Planning has begun for the free 9 week parent training · First Session Topic will be: Orientation and Training Overview · Presenter(s): Maria Encarnación of OPE; M. Vargas-Pérez of Padilla <p>III. Thanksgiving Baskets</p> <ul style="list-style-type: none"> · We are currently working on finding a community resource that would be willing to donate baskets this year <p>IV. Financial Educational Seminar</p> <ul style="list-style-type: none"> · Sponsored by OPE in collaboration with My Brother's Keeper · Dates to be announced · Two sessions
	5 minutes	<p>Topic 2: Field trips and special events</p> <p>5 days notice to staff about field trips or special events (blood drive, student voice)</p> <p>Seems to not be honored</p> <p>Give week notice if possible</p> <p>Get a schedule of events listed and sent out 5 days early.</p> <p>Get field trip requests out in classes- be proactive-Sam is going to try to get field trip forms out in Social Studies Classes.</p> <p>Therefore all the kids will have nurses forms in.</p>
	10 minutes	<p>Topic 3: Clubs Club Requests</p> <ul style="list-style-type: none"> ● Bulldog Newspaper* ● Easel-y Amused Art Club -- requested supplies ● Flava in Ya Pan Club ● Greenhouse Club- requested supplies ● JROTC Leadership ● Model UN*- requested supplies ● Outdoor Club ● Step Team ● Student Government/Student Council ● Yearbook Club* <p>* RTA Contractual Stipends (Goff is checking on amounts)</p> <p>- Sullivan will create student voice club survey</p> <p>We do not know the allocation of funds yet to pay stipends. There is a limited amount of money. The stipend you request is not guaranteed.</p> <p>All supplies ordered stay with the school club the following year.</p>

		<p>All Clubs Approved!</p> <ul style="list-style-type: none"> - Student Gov't paperwork submitted to Ms. Simmons and will be uploaded to shared folder.
	5 minutes	<p>Topic 4: What grade should no shows get? How will this grading policy be communicated to staff?</p> <ul style="list-style-type: none"> - Grades should accurately reflect performance and attendance. - Make sure to use comment that the student has been scheduled but not shown on report cards. - Crans says they are trying to put no shows together but need 3 phone calls home and a home visit. Please document any phone calls or emails home in attendance actions.
	5 minutes	<p>Topic 5: Documentation of SBPT minutes: Where will it be published? They are in the shared drive in google drive. See Obi if you need help. They are in "All Staff" shared drive.</p>
	10 minutes	<p>Topic 6: Half day planning (Dec 6) Periods: 4, 5, 6, & 8 (SEL in cafeteria during "lunch" periods) Staff afternoon: BASE team meetings/planning time/staff SEL Pot Luck Lunch- Lunch hour on CAMPUS.</p>
	10 minutes	<p>Topic 7: Day of Caring or PBIS(table for December meeting) Educate on Tolerance,</p>
	5 minutes	<p>Topic 8:</p>
3:35-3:40	5 minutes	<p>Questions/Clarifications: Time changes made to schedule to allow more passing time (lunch)?- Building committee? Debate between 4 and 5 minute passing time- Dr. Z has talked to Latragna about options.</p> <ul style="list-style-type: none"> - 5 minute passing time is approved- is a process and will take TIME. - Talk about bells during all passing times (try different tones?).
3:40- 3:45	5 minutes	<p><u>Parking Lot/Agenda Items for Next Meeting:</u> Day of Caring</p>
		<p>APPROVE MINUTES: Signatures: <i>Marta I. Vargas-Perez</i> <i>Vanessa Crans</i> <i>Donna Groff-McNulty</i></p>

Laura Dow
Sam Andler
Kate Sullivan
Penni R Goff
Katrina Reed-Mullen
Erin Obi
Jeff Smith
Dr. Fagan-Zelazny

Agenda Development: Obi/Crans

Roles:

Facilitator: Dow

Note-taker: Pryor