# School Based Planning Team: Henry Hudson School #28 Rolling Agenda for 2022-2023 School Year

## Work Plan

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
	<ul> <li>What does SBPT want to focus on?</li> <li>What are the different school committees/subcommittees and what are their responsibilities?</li> <li>What can we do to make Grade Level Information shareable and consistent?</li> <li>What needs to be clarified on School PD's?</li> </ul>	•

### 9-12-21

## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting
S. Ladd		C. Doell		10/3

## Minutes

Mins.	Activity
	What does SBPT want to focus on?
	The district is making many of the instructional decisions. What kind of data should SBPT focus on? Should we deep dive into particular data?
	We should look to Progressions with benchmarks that aren't currently being analyzed. (School wide by subgroups) Start with ELA from the NYS test.
	October: ELA November: Attendance (Ms. Madrid) December: Math January: Science
	Mins.

What are the different school committees/subcommittees and what are their responsibilities?
SBPT: Instructional Decisions  Building Committee: Contractual Issues (non-instructional)  Instructional Leadership (ILT): Writing the plans for the state/ keep up with data, looking at it holistically  ***Ms. Doell will write a description of each committee with their responsibilities and the staff members signed up for each.  *** Many committees still need people to sign up please.
What can we do to make Grade Level Information shareable and consistent?
We need to have a common notetaking plan to keep the minutes. (Based on the DATAwise) When minutes are done we should drop it into a common folder. Dostman will create a folder. Dostman and Thoresen will create the note sheet and send them out to grade level chairs.  Grade Level Chairs
K: Nelson, TOA-Thorensen  1: Ventura, TOA-Lahoda  2: Springer, TOA-Lahoda  3: Colon, TOA-Dostman  4: Doell, TOA-Dostaman  5: Rosa, TOA-Ventura  6: Cronmiller, TOA-Zaremba  7: Kelly, TOA-Zaremba  8: Synder, TOA-Ventura  ASD: Bolze
What needs to be clarified on School PD's?
Each Month will be one 2 hour PD, one 1 hour PD, and one On Your Own hour. The On Your Own will either be planned within the Grade Level or an assigned topic.  Everyone will do 4 hours. (RTA)
This week is a deep dive of Iready folders/reports and materials. If you Do Not have a login (ie: a co-teacher) contact Nancy Eichner.
How to put time in? We will be investigating this, looking for the easiest way possible. (ie: instead of putting each PD in individually or al 4 hours at once?)
Other:  There will be Monthly 4DX meetings for grade levels. Subs will be provided for these meetings.  Ms. Ladd put the dates and times in mailboxes.
4DX (4 disciplines of execution): WIG (Wildly Important Goals)  1. Focus on the Wildly Important.  2. Act on the Lead Measures

	<ol><li>Keep a Compelling</li></ol>	s Scoreboard						
	4. Create a Cadence of Accountability							
	There will be a meeting each month for teachers/grade							
	Future School Based Meetings Will be in Room 233							
	October 3 <sup>rd</sup> (4:00-5:30)	Snack: Ladd and DeWitz						
	<b>November 7</b> th (4:00-5:30)	Snack: Rosa and Burleigh						
	<b>December 5</b> th (4:00-5:30)	Snack: Zaremba and Bolze						
	January 9 <sup>th</sup> (4:00-5:30)	Snack: Doell and Nelson						
	February 9 <sup>th</sup> (4:00-5:30) Snack: Sweet and Hovey							
	March 6 <sup>th</sup> (4:00-5:30)	Snack: Dostman and Ventura						
	April 10 <sup>th</sup> (4:00-5:30)	Snack: Harrington and Madrid						
	May 1st (2:00)	Snack: Doell and Nieves						
	<b>June 8</b> <sup>th</sup> (4-5:30) Offsite							
•	For the Next Meeting:							
	Last year's scores by subgroup.							
	Curriculum presen	tation from ASD						
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## Attendance and Members

	9-12-22						
Admin							
S. Ladd	Х						
J. Dewitz	Х						
B. Harrington	Х						
A. Madrid	Х						
Teachers							
C. Doell	Х						
K. Nelson	Х						
J. Ventura	Х						
L. Rosa	X						
S. Burleigh	Х						
A. Bolze	Х						
K. Sweet							
R. Hovey							
P. Dostman	Х						

RTA REP	Х						
C. Zaremba							
RAP							
A. Nieves	Х						
Parents							
Parent Liaison							
Guests							

### **Archived Meetings**

Meeting Date	Objectives for this	Meeting	Next Steps to Complete in time for this Meeting
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