

School-Based Planning Team

Date: 12/18/2024

Time: 3:30pm - 4:30pm

Location: Francis Parker School No. 23/Microsoft Teams

Facilitator: Cheril

Time keeper: Megan

Note taker: Danielle

Norms Tracker: Cheril

Members Present: Katie Yarlett-Fenti, Cheril Passamonte, Megan O'Hara, ~~Jamie Klotz~~, Danielle King, Katherine Clark-Walter, ~~Kristin Waxmonsky~~, ~~Robin Goldberg~~, Gabby Lahoda, ~~Norman Farrington~~, Patricia McKinney, Carla Roberts

Guests:

Schedule [60 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
3:30	2	Review objectives for today/Agenda Standing Items: <ul style="list-style-type: none"> Welcome New Members Assign Times & Roles (Standing) Review Norms (Standing) PD Approval (Standing) Events Committees School Improvement Plan New Business 	Facilitator		
3:32	1	Topic: Assign Times and Roles NOTES: <ul style="list-style-type: none"> Done 	Facilitator		
3:33	2	Topic: <u>Review Norms</u> NOTES: <ul style="list-style-type: none"> Take an inquiry stance Ground statements in evidence Assume positive intentions and take responsibility for impact Stick to protocol and hear all voices Start and end on time Be here now Expect non-closure Expect discomfort in the service of learning 	Norms Tracker		
3:35	1	Topic: PD Approval NOTES: <ul style="list-style-type: none"> N/A 	Katie		
3:36	15	Topic: Events Committees NOTES: <ul style="list-style-type: none"> 2nd house day went smoothly. Systems set in place are understood by teachers (attendance document). Nice to have lunch with the students. Next House Day is in March. Great parent volunteers! Extra support helped everything go smoothly. One room had 22 or 23 kids. Tough with bagging. Consider students 	All		

		<p>returning to classrooms and then eating lunch. Future goal is to have more rooms so there are no more than 2 families in a classroom. Otherwise, we will change it to eating lunch with regular class in the classroom. A survey will be sent out to staff for feedback following the second House Day.</p> <ul style="list-style-type: none"> • Winter Concert-135 audience members • Unity in Diversity Potluck Dinner - was wonderful! Families were excited and think it gets better and better each year. • Events Committee Members: https://docs.google.com/document/d/1CwtHRI8uXj5CUBqMuGR5zdQMtZR1tLC/edit • House Day Folder: https://drive.google.com/drive/folders/1cp9b9SbzYTubQ8vYjcJnDSUi7ly7NIF4 				
3:51	10	<p>Topic: Upcoming Assessments</p> <ul style="list-style-type: none"> • iReady Growth Monitoring (Now): Why is the District doing this the week before break and then doing the Diagnostic beginning one week after the break. • iReady Winter Diagnostic (1/6/25 - 1/24/25): Why is the District doing the Diagnostic beginning one week after the break. They should consider changing the dates. • Common Assessments (1/6/25 - 2/14/25): Teachers and coaches will meet to discuss the best time to complete these. It may be better to work on these at the end of the testing window. • LAS Links Spkg/List (1/20/25 - 2/14/25): Looking for support with administering this. • Teachers share with students their growth from Fall to Winter and doing the Data Chats with students so they can celebrate their growth. 	All			
4:01	17	<p>Topic: School Improvement Plan</p> <p>NOTES:</p> <ul style="list-style-type: none"> • Academic Culture: <ul style="list-style-type: none"> ○ Average Daily Attendance: 89% ○ Perfect Attendance: 48 Students ○ Excellent Attendance: 60 Students ○ Satisfactory Attendance: 139 Students ○ At Risk Attendance: 58 Students ○ Chronic Absenteeism: 77 Students ○ Severe Chronic Absenteeism: 39 Students ○ No Show/Withdrawal/Transfer: 1 Students ○ Grade Level ADA: 89.70% <ul style="list-style-type: none"> • Preschool: 82.22% • Kindergarten: 86.20% • 1st Grade: 87.14% • 2nd Grade: 92.66% • 3rd Grade: 87.68% 	All			

		<ul style="list-style-type: none"> • 4th Grade: 88.12% • 5th Grade: 84.08% • 6th Grade: 88.84% <ul style="list-style-type: none"> ○ Behavior: <ul style="list-style-type: none"> <u>Critical</u>: 5 students had incidents more than 5% of the school year <ul style="list-style-type: none"> ➤ 4 SPED ➤ 1 Gen Ed ➤ 3 White ➤ 2 Black or African American ➤ 3 Boys ➤ 2 Girls <u>At Risk</u>: 4 students have had incidents on 3-5% of school days this year <ul style="list-style-type: none"> ➤ 3 SPED ➤ 1 Gen Ed ➤ 3 Black or African American ➤ 1 Multiracial ➤ 2 Girls ➤ 2 Boys <u>On Track for Graduation</u>: 9 students have had incidents on 1-2% of the school year <ul style="list-style-type: none"> ➤ 5 SPED ➤ 4 Gen Ed ➤ 6 Black or African American ➤ 3 White ➤ 4 Girls ➤ 5 Boys <u>On Track for College and Career</u>: 299 students have not had any incidents this school year. ○ Suspensions: <ul style="list-style-type: none"> <u>ISS</u> - 6 students <ul style="list-style-type: none"> ➤ 5 - 5th Grade ➤ 1 - 3rd Grade ○ OSS - 10 students <ul style="list-style-type: none"> ➤ 5 - 3rd Grade ➤ 2 - 5th Grade ➤ 3 - 6th Grade ○ <u>SEL Team</u>: will be pushing into lunch periods to focus on strategies that will help them deal with difficult situations and being safe. Also trying to work with students and families on the impact social media and student activity on electronic devices at home is having on disciplinary issues. ○ <u>Most Frequent Behavior Issues</u>: <ul style="list-style-type: none"> ➤ Disrespectful behavior (14) ➤ Disruptive to academic process (13) 				
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		<ul style="list-style-type: none"> ➤ Physical contact with school personnel (13) • ELA: <ul style="list-style-type: none"> ○ iReady Fall Diagnostic (Sep-Dec) <ul style="list-style-type: none"> • At/Above <ul style="list-style-type: none"> ✓ 2023: 20% ✓ 2024: 23% • Below <ul style="list-style-type: none"> ✓ 2023: 26% ✓ 2024: 35% ▪ At Risk of Tier 3 <ul style="list-style-type: none"> ✓ 2023: 25% ✓ 2024: 35% ▪ N/A <ul style="list-style-type: none"> ✓ 2023: 29% ✓ 2024: 7% • Math: <ul style="list-style-type: none"> ○ iReady Fall Diagnostic (Sep-Dec) <ul style="list-style-type: none"> ▪ At/Above <ul style="list-style-type: none"> ✓ 2023: 11% ✓ 2024: 17% ▪ Below <ul style="list-style-type: none"> ✓ 2023: 35% ✓ 2024: 40% ▪ At Risk of Tier 3 <ul style="list-style-type: none"> ✓ 2023: 26% ✓ 2024: 35% ▪ N/A <ul style="list-style-type: none"> ✓ 2023: 28% ✓ 2024: 7% • https://drive.google.com/drive/folders/1oFaD8ru5_smZrBk7FOXlYi-xzogaUSxF 				
4:18	3	Topic: New Business NOTES: . <ul style="list-style-type: none"> • For House Day, we do not have a system to submit House Points. • Could the Student Council come up with a good system for tracking points? • Megan will reach out to Greg, Lisa, etc. to brainstorm ideas. 	All			
4:21	1	Topic: Agenda for Next Meeting Dec 18th @ 3:30 NOTES: Next meeting <ul style="list-style-type: none"> • Assign Times & Roles (Standing) • Review Norms (Standing) • Approval of Minutes (Standing) • PD Approval (Standing) • Committee Meeting Updates (Standing) • SIP Updates • New Business (Standing) 	All			
4:22	3	Discuss what worked well about this meeting and what we would like to change next time				

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		<ul style="list-style-type: none">• All voices heard• Everyone was very present• Started on Time and Ended Early	<ul style="list-style-type: none">• N/A
4:25	-	Meeting Adjourned	