

School-Based Planning Team

Date: June 23, 2021

Time: 2:00pm - 4:00pm

Location: Francis Parker School No. 23

Facilitator:

Time keeper:

Note taker:

Norms Tracker:

Members Present: Katie Yarlett-Fenti, Carla Roberts, Patricia Taboada-Serrano, Patricia McKinney, Kevin White, Greg Kunzer, Caroline Carello, Jaime Kamauf, Jessa Perez, Anquinette Kirton

Non-SBPT Members Present: Aprille Burton, Kim McInerney, Josh Dean

Schedule [120 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
2:00 pm - 2:02 pm	2	Review objectives for today/Agenda Standing Items: <ul style="list-style-type: none"> Assign Times & Roles Review Norms Finish Commitment Statements 1 & 2 Finish Commitment 1 Agenda for next meeting 	Facilitator		
2:02pm - 2:04pm	2	Topic: Assign Roles NOTES: <ul style="list-style-type: none"> Done 	Facilitator		
2:04pm - 2:06pm	2	Topic: <u>Review Norms</u> NOTES: <ul style="list-style-type: none"> Take an inquiry stance Ground statements in evidence Assume positive intentions and take responsibility for impact Stick to protocol and hear all voices Start and end on time Be here now Expect non-closure Expect discomfort in the service of learning 	Norms Tracker		
2:06pm - 2:25pm	19	Topic: Discuss SCEP Items to be Pushed to Year 2 NOTES: <ul style="list-style-type: none"> https://docs.google.com/document/d/1Zln35VdAS_wJQiUnS8vanGge-ePzQdUWMQ5WEe6PkDw/edit?usp=sharing 	All		

2:25pm - 3:25pm	60	Topic: Commitment 1 NOTES: <ul style="list-style-type: none">Finished all subsections except Restorative Practices SectionShould we focus on Tier 2 and 3 Restorative Practices with only support staff Year one and move Tier 1 Restorative Practices in the classroom to Year 2? Focus on Peace Circles Year 1 instead?Moved student mentorship/peer mediation to Year 2.							
3:25pm - 3:55pm	30	Topic: Commitment 2 NOTES: <ul style="list-style-type: none">Decided to focus on just PBL and Discussion Protocols Year 1.Moved student-led assessments and student portfolios to Year 2.							
3:55pm - 3:58pm	3	Topic: Agenda for Next Meeting NOTES: Next Mtg. June 9th @ 2:00pm <ul style="list-style-type: none">Assign Times & RolesReview NormsApproval of MinutesComplete Commitment 1Complete Commitment 2Decide on Staff, Student and Parent Survey questions for assessing SCEP goal attainment.Determine qualitative and quantitative data points for each Commitment.							
3:58pm - 4:00pm	2	Discuss what worked well about this meeting and what we would like to change next time <table><tr><th>Plus +</th><th>Delta Δ</th></tr><tr><td><ul style="list-style-type: none">Effective use of timeTeamwork</td><td><ul style="list-style-type: none"></td></tr></table>				Plus +	Delta Δ	<ul style="list-style-type: none">Effective use of timeTeamwork	<ul style="list-style-type: none">
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