



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Minutes

Wednesday, May 15, 2024

4:15 pm – 6:00 pm

Location: Google Meets

Members: Ezekiel Anderson, Ninja Branca, Dr. Samantha Brody, Marc DellaGloria, Monica Graham, Amy Labrosa, Nina Pallotta, Sharifa Prior, Susan Rudy, Talya Sirianni, Alan Tirre, Evan Wilson

Absent: Dr. Samantha Brody, Nina Pallotta

Guests: Jonathan Kelly

TimeKeeper: N. Branca

Notetaker: A. Labrosa

Facilitator: S. Rudy

Attachments: RCSD Meeting Norms (below)

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15-4:25pm	Call Meeting to Order (Vote: To Call Meeting to Order) Review Meeting Norms	S. Rudy/All	Voted and Approved	
4:25-4:28pm	Guest: Jonathan Kelly Re: Parent/Teacher Conferences (Vote: Approval of Guest to Present)	S. Rudy/All	Voted and Approved	
4:28-4:30pm	Approval of Today's Agenda (Vote: To approve agenda)	S. Rudy/All	Voted and Approved	
4:30-4:40pm	Jonathan Kelly Presentation regarding Parent/Teacher Conference attendance data.	J. Kelly	<ul style="list-style-type: none">During Parent Teacher conferences Jonathan sits up front assisting parents with schedules, where to go, etc.Typically the last parent teacher conference of the year is the lowest attended of the four - this year there were 10 families total.	

			<ul style="list-style-type: none"> • Parents came in before parent teacher conferences for the Art Show but did not stay for conferences. • Per the contract there need to be 4 parent teacher conferences each year - 2 assigned by the district and 2 assigned by SBPT. • Is there a different way to engage more families for the end of the year? - during the superintendent's conference days, by appointment, floating time, etc. • Option for Title 1 Event next year - Powerschool night! 	
4:40-4:45pm	Approval of April Minutes (Vote: To approve minutes) APRIL MINUTES FOR APPROVAL	S. Rudy/All	Will approve at next meeting.	
4:45-4:50pm	Title I Update	S. Rudy	Movement Event: 4/29 and 5/6 <ul style="list-style-type: none"> • 0 attendees (same as last year) • Advertised on social media, etc Transition to High School: 5/13 <ul style="list-style-type: none"> • 0 attendees, would like to try it again New Student Orientation: 8/21 and 8/27 Should we do a survey to gather interest on what kind of events/when are the events? Maybe do something in the beginning of the year instead of so late in the year? Maybe in the spring offer these meetings to incoming 7th graders? Robocalls?	
4:50-5:05pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> • Professional Development • Culture and Climate • Students, Parents, Teachers, Administration 	All	Professional Development - <ul style="list-style-type: none"> • committee is planning something for 5/23 half day. • Friday 5/17 Superintendent's Conference Day - PD by department • summer options for PL? Culture and Climate - <ul style="list-style-type: none"> • 9th and 10th Grade Semi-formal Friday 5/10 • Monday 5/20 "Physics day" to Darien Lake • 9th grade art students to MAG • Music/vocal majors going to Lilac Festival • Teacher appreciation BBQ Friday 5/17 • NHS Induction Ceremony is 5/20 - 47 students • SOTA has 90.5% attendance - highest highschool in the District • Softball won RCAC • Friends of SOTA scholarships due 5/15 • Track and Field championships 5/15 • Prom 5/31 at the Jack Rabbit Club 	

5:05-5:25pm	Principal's Update <ul style="list-style-type: none"> • Communication • Staffing • Arts and Academics • School Culture and Climate • District Initiatives and Updates 	A Tirre	<ul style="list-style-type: none"> • Staffing for next year - met with district to finalize enrollment, class requests, course offerings • Voluntary transfers in the next few weeks • District is rolling out academic coaches for next year - there will be one per content area (science, social studies, math, english) that is released from 2 classes per day to provide coaching and support. • Arts & Academics <ul style="list-style-type: none"> ○ finishing up middle school testing ○ Starting regent's exams (Algebra I June 4) ○ ELLs are doing NYSESLAT ○ AP Testing during the month of May ○ Art shows, dance showcases, final vocal performances/musical performances ○ Food Truck Rodeo - scheduled for 6/8 	
5:25-5:30pm	Approval of Minutes (Vote: To approve minutes)	S. Rudy/All	Voted and Approved	
	NEW BUSINESS		n/a	
5:30-5:35pm	Set Agenda for Next Meeting	S. Rudy/All	Google meets or In-person? Set Date: -August meeting -SBPT monthly meeting dates -2 Parent Teacher Conference Dates Set by SOTA (district dates are: 10/17 and 3/6) -Curriculum Night -finalize Parent Teacher Conference plan for next year	
5:35pm	(Vote: To adjourn meeting)	S. Rudy	Voted and Approved	

Snacks Today: BYO

Next Meeting: 6/12 Next Snacks: BYOS

Future Meetings: August

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.

NORMS

Take an inquiry stance	Start and end on time
Ground statements in evidence	Be here now
Assume positive intentions and take responsibility for impact	Expect non-closure
Stick to protocol and hear all voices	Expect discomfort in the service of learning

