



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Minutes

Wednesday, September 20, 2023

4:15 pm – 6:00 pm

Location: Google Meet

Members: Kelly Nicastro, Susan Rudy, Sharifa Prior, Marc DellaGloria, Evan Wilson, Talya Sirianni, Monica Graham, Samantha Brody, Nidia Benitez (alt), Amy Labrosa, Nija Branca

Absent:

Guests: Alan Tirre

TimeKeeper: N. Branca

Notetaker: A. Labrosa

Facilitator: S. Rudy

Attachments: RCSD Meeting Norms, Ground Rules

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15-4:17pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	First Motion: Amy Labrosa Second Motion: Nija Branca Approved	
4:18-4:20pm	Visitor Participation: Mr. Tirre Presenting (Vote to Approve Visitor Presentation)		First Motion: Amy Labrosa Second Motion: Evan Wilson Approved	
4:20-4:23pm	Approval of Today's Agenda (Vote: To approve agenda)	S. Rudy/All	First Motion: Talya Sirianni Second Motion: Marc Dellagloria Approved	
4:23-4:33pm	Meeting Norms (scroll down to see district meeting norms) (Asking questions protocol) (Capture motions - 1st and 2nd)		Conversation regarding voting with cameras off for parents who are at work and may not be able to turn their cameras on.	

4:33-4:48pm	Presentation	A. Tirre	Discussion about a new class at SOTA for music production. The class could come for 11th and 12th grade music majors to start with piano and music theory as a prerequisite.	
4:48-5:00pm	Approval of Ground Rules (Vote: To approve Ground Rules)		Moving this to October Meeting	
5:00-5:05pm	Follow Up: District transition to the use of Microsoft Teams and Google Meet as the primary video conferencing platforms	K. Nicastro	We can use Microsoft Teams or Google Meet, per the district.	
5:05-5:25pm	Title I Event Ideas / Update	All	<p>Ideas:</p> <ul style="list-style-type: none"> • Spring College Night • New Student Orientation • Gandhi Institute /Roc Restorative • Mental Health Agency <p>Parent Survey with QR Code for Title I ideas Title I Parent Presentation 5pm, 9/27 (before Curriculum Night)</p>	
5:25-5:35pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> • Professional Development • Culture and Climate • Students, Parents, Teachers, Administration 	All	Attendance raffle - students get a ticket for being on time to class and a name will be randomly selected. Fringe incentive for 9th/10th graders.	
5:35-5:50pm	Principal's Update <ul style="list-style-type: none"> • Communication • Staffing • Arts and Academics • School Culture and Climate • District Initiatives and Updates 	K. Nicastro	All teaching positions hired - except tap Driver's ed starting in October SOTA not offered to attend to add AVID as a course Change to scanning to get students into the building sooner. PSAT/SAT coming - SAT 10/11 1-6 paper based - Seniors only PSAT - 10/12, 9-11 on computers Curriculum Night 9/27 5:30-7:30 Staff meeting after school to address testing two offerings.	
5:50-5:55 pm	Approval of Minutes (Vote: To approve minutes)	S. Rudy/All	Approved 10/18	
	NEW BUSINESS		n/a	
5:55 -6:00pm	Set Agenda for Next Meeting	S. Rudy/All	Google meets!	

6:00pm	(Vote: To adjourn meeting)	S. Rudy	Meeting adjourned. Approved	
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Snacks Today: BYO

Next Meeting: October 18 Next Snacks: BYOS

Future Meetings: 11/15, 1/17, 2/28, 3/20, 4/17, 5/15, 6/12

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.

NORMS

Take an inquiry stance	Start and end on time
Ground statements in evidence	Be here now
Assume positive intentions and take responsibility for impact	Expect non-closure
Stick to protocol and hear all voices	Expect discomfort in the service of learning

