

**ROCHESTER BOARD OF EDUCATION**  
**Community & Intergovernmental Relations Committee**

**December 6, 2018**

**MINUTES**

**Attending:**

Commissioners – Commissioner Cynthia Elliott (Chair), President Van White, Vice President Powell

District Staff – Not in attendance

Parent Representative – Not in attendance

Board Staff – Kallia Wade

Commissioner Elliott called the meeting to order at 6:05PM.

**I. Review and Approve Minutes of the June 18, 2018 CIGR Committee Meeting**

Board Staff, Kallia Wade, presented the minutes and noted corrections to be made. The Committee moved to approve the minutes as amended. Commissioner Elliott requested that the updated minutes to be sent out via email following the meeting.

**Action: Board Staff, Kallia Wade, to send the Committee and Board Members a copy of the updated minutes following the meeting.**

**Motion** by Commissioner Elliott to approve and accept the Minutes of the June 18, 2018 CIGR Committee Meeting once amended. Seconded by President White and Vice President Powell. **Adopted 3-0.**

**II. Discussion Items**

Commissioner Elliott opened the floor for conversation on several discussion items.

**Debrief of the October 22, 2018 Community Forum**

The Committee reviewed the October 22, 2018 Community Forum proceedings. Several positives were highlighted. These included the informative and interactive presentations, and high support from the Superintendent, and District staff and departments (Communications and Parent Engagement). Positives also included the appropriateness of the venue and the fact that there was ample media presence. Negatives voiced included poor time management of the event, a packed agenda, and low parent and community turn out. The negatives were discussed in further detail, as Commissioner Elliott shared letters of

complaint that were brought to her attention. The Commissioners discussed the fact that the recent public forum was the first to be hosted in several years by the CIGR Committee. Intentions were voiced to build on the successes of the event and to avoid repetition of the unsuccessful components. The Committee noted that efforts would be made to foster continued relationship building, and use of increased and more effective communication methods when hosting future events. Additionally, the Committee will work streamline the agenda so that there will be sufficient time to address the intended discussion items with the community.

**Action: Board Staff, Kallia Wade, to send a letter of thanks to those involved in the Community Forum**

### **Discuss Topics for the Spring 2019 Community Forum**

Commissioner Elliott advised that the Committee needed to establish new topics to be addressed in the spring community forum. She noted that these could not be all voiced in the current meeting, but highlighted the fact that she has been thinking about the topic of White Pathology as a potential topic. The Committee will be revisiting topics in the coming year once the Committee meeting schedule is confirmed.

### **Operationalizing the Board Communications Plan**

Commissioner Elliott indicated plans to address the operationalization of the Communications Plan with the Board in the coming New Year.

### **Legislative Breakfast Planning**

Commissioner Elliott advised that planning for the February 8, 2019 legislative breakfast would commence with the Board in the coming New Year.

## **III. Review and Discuss legislative Agenda**

Commissioner Elliott indicated plans to review and update the legislative agenda for the 2019-20 academic year in the upcoming New Year.

## **IV. Next Meeting**

Board Staff, Kallia Wade, advised that the FMP Presentation would take place in the December 13<sup>th</sup>, 2018 Finance Committee Meeting of the Whole.

Prior to the closure of the CIGR Meeting, Vice President Powell had a brief discussion with President White and Commissioner Elliott regarding the District's fiscal agreement with the city. She noted her plans to pursue writing a white paper detailing the idiosyncrasies of this agreement and that she would keep the Board posted regarding developments.

Meeting adjourned at 6:49PM.

**Next Meeting: January 10, 2019**