

ROCHESTER BOARD OF EDUCATION

Special Meeting Minutes

Community and Intergovernmental Relations (CIGR) Committee of the Whole
November 19, 2019

Board Members in Attendance: President White, Vice President Elliott, Commissioner Davis, Commissioner Hallmark, Commissioner Powell, Commissioner Lebron

Board Members Elect in Attendance: Ricardo Adams

Board Members Excused: Commissioner Sheppard

Administration and Board Officers in Attendance: Superintendent Terry Dade; Chief of Staff, Annemarie Lehner; General Counsel, Karl Kristoff; District Clerk, Marisol Ramos-Lopez; Board Staff, Kallia Wade

Vice President Elliott Convened the Special Meeting at 5:38 p.m.

I. Speakers: No Speakers

II. Special Meeting Discussion Items

BOE Department Budget Discussion

The Commissioners engaged in discussion regarding the Board's Departments and how to realize cost savings for the 2020-21 budget.

Action: The Commissioners requested that a resolution be drawn to freeze the vacant position in the BOE Office Department. District Clerk, Ramos-Lopez was also asked to bring recommendations for cuts in the other two affiliated departments.

Mission/Vision Discussion

Each Commissioner prepared a proposed draft of the new District vision and mission. The compilation of these suggestions was discussed by the group, alongside the changes made in the 11/5/19 Special meeting with edits from General Counsel Kristoff. The following change was submitted as the District's new Vision Statement.

Vision: The Rochester City School District will provide a premier education that fosters the individual talents and abilities of all our students.

Review of Resolutions for the November 21, 2020 Business Meeting

The Commissioners conducted a brief review of the resolutions for the upcoming business meeting. No concerns were voiced.

Board Approved April 23, 2020

III. Community and Intergovernmental Relations Committee of the Whole Meeting:

Commissioner Davis convened the CIGR Committee of the Whole at 6:52 p.m.

Fall Forum: Family Engagement Day (November 23)

Commissioner Davis reminded the Committee about the upcoming Family Engagement Day Community Forum event being held in partnership with the Office of Family Engagement.

Finalizing the CIGR Committee Purpose

Commissioner Davis shared the updates to the CIGR Committee purpose following the changes suggested in the September 2019 CIGR Meeting.

Commissioner Hallmark left at approx. 6:55 p.m.

Motion by Vice President Elliott to accept the CIGR purpose as reviewed. Seconded by Commissioner LeBron. **Motion passes 5-0 with Commissioner Hallmark and Commissioner Sheppard absent.**

Board Staff Wade to update the website accordingly to reflect the new changes to the CIGR Committee's purpose.

Follow-up on Parent Rep Recruitment

Board Staff Wade presented a proposal for the recruitment of parent representatives to Board Committees. The Committee considered the term limits for the representatives and suggestions were made to stagger the terms to allow for parents to benefit from institutional knowledge. Commissioner LeBron suggested that the Board host an all-day parent orientation for new parent leaders and involve PAC, OPE and the other parent groups.

Motion by Commissioner LeBron to accept the parent representatives to Board committees' recruitment process as presented. Seconded by Vice President Elliott. **Motion passes 5-0 with Commissioner Hallmark and Commissioner Sheppard absent.**

CIGR & the Distinguished Educator (DE) Report

Commissioner Davis highlighted CIGR's responsibilities as described in the DE report and indicated the need to utilize the SuperEvaluation tool to assess the Board's communications via the Communications Plan. Commissioner Davis also shared the Meeting schedules for Student Leadership Congress and various PTA/O groups across the District and encouraged the Commissioners to attend where possible. Lastly, Commissioner Davis called attention to intention to form a Special Advisory Committee as indicated in the DE report response. She advised that the Board should begin looking at this charge closely and begin recruiting members for the Committee. Discussion was held regarding this and it was noted that the Special Advisory Committee could only be formed after the Superintendent established the Strategic Management Plan for their review.

Board Approved April 23, 2020

Legislative Breakfast

The Committee discussed whether there was a need to host an annual legislative breakfast in 2020 and identified March 6th, 2020 as a potential date for the event. The group considered what would be included in the legislative agenda if the Breakfast were to take place and what the District's narrative should be and how to advocate for District need (i.e. face-to-face, locally, or in Albany).

Action: Board Staff to work with the Superintendent's Office to establish a legislative agenda that would be received as "one voice" from the District, would explain the factors behind potential staff reductions, provide a personal connection for legislators. It was indicated that the timeline for establishment is by Jan 1st, 2020.

CIGR Committee of the Whole adjourned at 7:51 p.m. and Special Meeting reconvened

New Business

Commissioner Lebron noted the distribution of the CAFR for the Board's review. This will be discussed at the next Audit Committee Meeting.

Motion by Vice President Elliott to adjourn the Special Meeting and reconvene in Executive Session to receive advice from General Counsel regarding legal matters 7:52 p.m., seconded by Commissioner Davis. **Motion carries 5-0 with Commissioner Sheppard and Commissioner Hallmark absent.**

Motion by Vice President Elliott to reconvene into open session at approximately 9:00 p.m., seconded by Commissioner Davis. **Motion carries 5-0 with Commissioner Sheppard and Commissioner Hallmark absent.**

Motion by Vice President Elliott to adjourn the Special Meeting at approximately 9:00 p.m., seconded by Commissioner Davis. **Motion carries 5-0 with Commissioner Sheppard and Commissioner Hallmark absent.**

Next monthly CIGR Committee Meeting of the Whole: February 11, 2020